

STANDARD FORM NO. 64

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Office Memorandum

• UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 11 May 1956

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #19

I. SIGNIFICANT ITEMS: NoneII. OTHER ITEMS:

1. New Building Plans - Minimum space requirements for OTR in the new building have been forwarded to the DD/S Liaison Officer. This proposal would place the DTR, Staff and School Chiefs part-time training courses and the Operations School in the new building with other components in another location. Eventually all components would be moved to the new building.
 2. Training Requirements - Training requirements estimates have been received from the DD/I and DD/S. The DD/P has submitted external training estimates only. Other DD/P requirements are expected by 11 May. This Staff is preparing control sheets for use which will facilitate comparison of actual enrollments with the estimates by quarters.
 3. A staff study has been prepared for the DD/S setting forth mobilization requirements of the Office of Training for professional psychologists.
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5. A survey has been completed regarding the exchange of training activities of CIA and other government agencies. This data has been prepared in the form of a memorandum for the record as requested by the Director of Training.
 6. This Staff has initiated a study to determine what additional training is necessary to enable responsible operating officials to implement the recently announced Agency policy for captured personnel.
 7. Catalogs of Courses - All revisions have been sent to the printer with a publication date of 1 June.

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8. C/PPS represented DTR at a GENIS conference in Boston, 7 and 8 May, to discuss a proposed course of instruction at the graduate level on International Communications, to begin 15 September 1956. A separate report is in preparation on this subject.



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- 2 -

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